
City of Hollister

Airport Advisory Commission

**MEETING MINUTES
Regular Meeting of October 27, 2010**

1. CALL TO ORDER

Commission Chairman Machado called the meeting to order at 6:01 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Chair Gordon Machado, Commissioners Fred Meyer, William Kuna, Dennis Osorio and Executive Secretary Chambless.

Absent: Commissioners Allen Ritter and Doug Jackson

Note: Commissioner Ritter arrived at 6:07 pm

4. VERIFICATION OF AGENDA POSTING

The agenda for the October 27, 2010 regular meeting of the Airport Advisory Commission was posted at the City Hall on October 21, 2010 at 5:45 p.m. per Government Code Section 54954.2.

5. CONSENT ITEMS

Commissioner Meyer moved that the minutes of the Regular Meeting of September 22, 2010 was accepted as written, seconded by Commissioner Osorio, carried by a 4-0-2 vote.

6. PUBLIC INPUT

None

7. REPORTS

a) Airport Directors Report 1.) Waste Water Spray Field: The fields have been cross-mowed and look good. There are quite a few weeds on the south end. The contractor is planning to spray to eradicate the weeds. *Public Speaker: Quest Richlife*: asked about the sprinkler head height. Mike Chambless replied that the sprinkler heads were set lower and that they're the pop up types which should go down after watering. 2.) Airport Comprehensive Land use Plan (ACLUP): Waiting for CalTrans approval. 3.) Airport Layout Plan (ALP): minor change, adding drainage ditch project to it. Also, the FAA has requested color added to certain projects to clarify some of the issues. We will make changes and will present to the AAC for comment and then present it to the City Council for acceptance. 4.) Vacant Hangars Update: We've reached an agreement and have written an addendum based on our current FBO agreement. The addendum will go the City Council on the November 15th meeting for approval. Due to the temporary situation of the large hangar, we would give a 60 day notice of termination. 5.) Hangar Waiting List Policy: No change. 6.) Budget Update: Pass until next meeting-unable to follow up due to other airport projects. 7.) Buildings 19, 20, & 21: The request for funds for a new roof on Buildings 19, 20, and 21 is going to the City Council on October 18th and is currently being assessed for going out to bid. The bid opening is scheduled for November 15th. 8.) Airshow Recap: We have sent letters out to the surrounding land owners requesting a four hour release of property for the "box" that the acrobatic performers use to contain their acts in. 9.) Flea Market Update: County Planning voted to deny the project but it's been appealed to the Board of Supervisors. The case may not go before the board until January 2011, after new members are seated. 10.) Glider Base: Mike Chambless was able to speak to the officer in charge of the National Guard and explained the benefits of paving the area of land behind their building that is not in use at this time. The parking area would be specifically for glider parking and the old classrooms would work out well for customer viewing. Commissioner Osorio asked about moving the fence line to maintain security and was

told that the current fence would be moved to encompass the newly paved area. Commissioner Kuna stated that we would likely need permission from the TSA to move the fence. 11.) Maintenance Projects: security lighting has been our top priority. The old fixtures are not repairable and are being replaced with florescent lights which give a whiter, brighter light and are more economical to operate. We also have removed two large pines that were diseased and dying. *Public Speaker Ruth Erickson*: wanted to know who was taking care of the ground squirrel problems. Airport Director Mike Chambless stated that the raptors have taken care of about half of them, the contractor for the spray fields are still responsible for the newly planted areas and the airport staff for outside of the project area. Commissioner Kuna inquired about the problems that had been taking place with water issues at the Executive hangar. Airport Director Mike Chambless replied that they have be resolved.

8. OLD BUSINESS

Airport Capital Improvement (ACIP) Update: Airport Director Mike Chambless would like to discuss the ACIP in detail at the next meeting.

9. NEW BUSINESS

None

10. ITEMS FOR THE NEXT AGENDA

1. Waste water spray fields
2. Airport Comprehensive Land Use Plan (ACLUP) - update
3. Airport Capital Improvement Plan (ACIP)
4. Airport Layout Plan (ALP)
5. Budget update – summary by categories
6. Hangar Waiting List
7. Vacant Hangar update
8. Buildings 19, 20, 21 Refurbishment
9. Flea Market Update
10. Gliders

11. NEXT MEETING DATE: November 17, 2010 was voted as the next meeting date due to the next regular meeting date is the day before Thanksgiving Day. Commissioner Kuna moved to change the date to November 17th and Commissioner Ritter seconded. All present voted in favor, 5-0.

ADJOURNMENT There being no further business before the Airport Advisory Commission, it was moved by Commissioner Osorio and seconded by Commissioner Meyer to adjourn at 6:55 p.m. by a 5-0 vote.

Respectfully Submitted,

Mike Chambless, Executive Secretary
Airport Advisory Commission